

Date	7 th June 2023	Minutes Taken by: Rhiane Sherriff (Secretary)
Location	Gainsborough State School Executive Services Building	
Meeting Opened	Time: 5:07pm	Name: Sara Sullivan (President)
1a. Attendance:	Numbers: 9 Clay McCann (Principal), Sara Sullivan (President), Gaylene Oppermann (Treasurer), Rhiane Sherriff (Secretary), Leah Stanger, Kelly Ready, Rachael Blond, Kat Tulzcyzn, Shannon Ohearn (YMCA)	
	Online -	
1b. Apologies:	Kasi Hurley (Vice President), Sally Lad, Craig Tulzcyzn, Kylie Haselam	
2. Adoption of previous minutes:	Confirmation of the minutes of the previous meeting dated: 3 rd May 2023 Resolutions: that the minutes of the meeting, dated 3 rd May, as distributed be accepted as a true and correct record. Motion to table and adopt minutes from 3 rd May – Sara tabled and Gaylene seconded.	
3. Business arising from the Minutes:	<ol style="list-style-type: none"> a. P&C QLD State Conference – no one be in attendance this year. b. Uniform – Presented and accepted by executive staff c. Update on whisper phones – donations via whites and the plumbers – they are providing all phones. d. Rotary Invoice – bank details was requested to be provided – Gaylene provided, e. Graduation bears 	
4. Correspondence:	<p>4a. Inward: 4th May – 7th June 2023 Colour Run – Email received from Bianca from Colour Run to try organise an initial strategy session with the P&C. Further information provided in fundraising update below. Graduation Bears – Sara received an email in relation to a potential new supplier for the Graduation Bears. The new supplier products look a bit nicer however the current products we have can be signed by peers and staff which is preferred.</p> <p>4b. Outward: 4th May – 7th June 2023 Homestyle Bakes – Gaylene and Leah collectively have been corresponding with Homestyle bakes to arrange a meeting to discuss pricing and payment methods.</p>	

	<p>Woolworths Donation – Rhiane sent Woolworths at Pimpama an email in relation to donating supplies to assist with Mother’s Day breakfast (as requested by the staff in-store when Gaylene and Rhiane visited).</p>
<p>5. Business arising from the Correspondence:</p>	<p>4a.i Resolution: 4b.ii Resolution – That: No business arising for outward mail.</p>
<p>6. Table Executive Committee Decisions (if any)</p>	<p>Committee Decision Discussed and Approved:</p> <p>Executive committee approved to make payments for re-imbursments required for the urgent purchase for 2 x storage containers from bunnings (required initially at the recent Bunnings BBQ)</p> <p>I, Gaylene Oppermann (Treasurer) Move to accept that the executive committee decisions to approve and make payments and reimbursements in relation to the storage containers. Seconded: Sara Sullivan All in favour: YES</p> <p>Discussions were had within the executive team with respect to the co-ordination of fundraising activities and discussions with potential vendors/suppliers. It was discussed that whereby the item we are seeking to be donated is of significant value/cost (over \$150), that a majority vote must be reached to confirm the donation before contact is made with that vendor/supplier. Additionally, where we are laising with school-affiliated organisations / key individuals (i.e. YMCA), all correspondence is to go via the P&C email address.</p> <p>I Rhiane Sherriff (Secretary) Move to accept that the executive committee will collectively discuss and approve large items seeking to be donated and that correspondence in respect to these donations will be via the P&C email address. Seconded: Clay McCann All in favour: YES</p>
<p>7. Treasurers Report:</p>	<p>May 2023</p>

	<p>Expenses: \$960.78 Deposits: \$6,913.70 Bank Balance: \$12,541.02</p> <p>Discussion: Deposits received for the month relate to the Mother's Day Breakfast boxes and Mother's Day stall gift purchases.</p> <p>I Gaylene Oppermann (Treasurer) move that the Treasurer's report be tabled and adopted. Copies of reconciliations provided Seconded By: Clay McCann (Principle) All in Favour - YES</p>
<p>8. Other Reports</p> <p>8a. UMS Uniform Update</p>	<p>Discussion: Uniform Update A new jumper design was presented and accepted by executive staff.</p> <p>Running through the Fundraising Calendar. Event: Mother's Day Stall & Breakfast Event Date: 10th – 12th May 2023 The Mother's Day events for 2023 were a huge success! A collaborative effort from the P&C Committee, Staff, YMCA and parent volunteers made both the stall and breakfast events hugely successful.</p> <p>Event: Pie Drive and Party Sox Day Event Date: Term 2 – Collection – Date TBC</p>
<p>b. Fundraising Report:</p>	<p>Leah Stanger (Fund Raising Co-Ordinator) and Gaylene Oppermann (Treasurer) have been working together to liaise with Homestyle bakes for this event. Discussions are still underway with a representative to come out to the school to discuss matters further including payment options. Advertising for the event will commence in a few weeks.</p>

Resolution: Gaylene and Leah to liaise with Homestyle Bakes to arrange wholesale account and to discuss payment options to be available. Leah to start looking at advertising options and to provide a winter menu back to the executive committee once available.

Event: Disco

Event Date: Postposed to at least Term 3

Handover is not expected to happen in time for the Disco to be held at the end of Term 2. At this stage we will look for a date in Term 3. Clay will continue to update, as the year progresses. Discos are a quick plan event.

Resolution: Await further update of building handover however plans for this event can be put on hold until further notice.

Event: Bunnings BBQ

Event Date: Next One – 4th June 2023

Bunnings BBQ was held on the weekend and was a successfully run event due to a number of factors being appropriate ordering of stock (limited food stocks left) and from the volunteers who helped out over the course of the day.

Resolution: Bunnings advised that for future events, possibly look to for weekends that surround special days (Mother's Day, Father's day etc) as these generally are their busiest and more profitable days.

Event: State of Origin Touch BBQ

Event Date: Friday 2nd June

First game held at GSS was won by GSS! A big thank you to Bendigo Bank and staff of GSS including Pimpama State School for their support of the School of Origin. The second game is to take place on Friday 16th June at Pimpama State School.

Resolution: No further planning needed for this event.

Event: Father's Day Breakfast and Stall

Event Date: Breakfast 31st August – Stall 29th - 31st August (3 days)

This will be run the same as the Mother's Day stall. The amount for purchasing of items approved to \$3,500 to accommodate for increased number in students. Gifts catalogue to be issued in the coming weeks. Gaylene will look to begin purchasing items in June/July.

Resolution: More planning to happen for this event in the coming meetings. Advertising will be required.

Event: Colour Run

	<p>Event Date: 3rd November 2023</p> <p>Rhiane returned a phone call with Bianca from the colour run on 6th June to discuss initial steps in relation to this fundraising event. Bianca will be in contact with the P&C Committee to arrange an initial meeting to discuss getting ready for this events and sending out Ready Set Go packs with information in relation to the colour run. We will look to book in a strategy session with Bianca (about 45mins) to discuss a fundraising plan, timeline to launch and setting up the website.</p> <p>Resolution: Bianca to refer back to the P&C in relation to possible dates for the strategy meeting.</p>
<p>c. Principals Report:</p>	<p>Current Student Numbers: 622</p> <p>Bank Balance: \$558,416.82</p> <p>Key Notes:</p> <p>Building Update: SLA Building is due to be handed over in the week. Move in day will be officially Wednesday 14th June. Classes will move into the new building by Friday 16th June.</p> <p>Active School Travel: AST is still proving to be successful in helping with reduced time in the car park and surrounding congestion. We have a walk to school day this Friday with Jennier Snowball leading this area now.</p> <p>Bendigo Bank School of Origin Series: Dates have been set for the 2023 series (touch football):</p> <p>Game 1 – at GSS – Friday 26th May</p> <p>Game 2 – at PSPC – Friday 9th June</p> <p>NAIDOC Exhibition – GSS is hosting the SER NAIDOC Exhibition next week. This is a great opportunity to come and see what other SER schools do to recognise and embed NAIDOC week. The display is in the hall for the week. Entry is free and out whole community is encouraged to come and be apart of the celebrations.</p> <p>Extracurricular Groups– Georgia Hobbs and Bec Jorgensen have started a GSS Dance Troupe for students. Auditions have been undertaken already to select the students for 2023 with a plan to grow this in coming years. The troupe will be involved in a variety of rehearsals and performances in the coming months and years.</p> <p>Ben Cooper is also starting a skipping group ‘The Borough Bouncers’ with plans to enter the group into a variety of competitions.</p> <p>Excursions:</p> <ul style="list-style-type: none"> • Regional Primary Music Camp: 19-23 June – selected students

	<ul style="list-style-type: none"> • Gala Sports Day – Term 3 – Selected students • BUS IT Incursion / excursion: 14 June – selected students • Choral Fanfare – Regional Final: Various Children – 13th June • Eisteddfod performances – various dates in August – selected students. • District Athletics – 12th June – selected students. • Wildfire on wheels: 15th August – Year 3 students • Bravehearts Ditto Show: Prep – Year 2 Students – 15th June • Paradise Country: Year 1 Students – 19/20 July • Friday Fishing: Selected Senior Students – Friday afternoons from 12:30pm – 2:30pm • Jacobs Well Outdoor Education Centre: Prep Students – 18/24/25 July • Parliament house visit: Year 6 – 7th June • Year 5 & 6 Camp at Lake Ainsworth: 23 – 25 August • Mudgreeba Light Horse Museum: Year 4's – 10th November • Year 6 Big Day Out: Year 6 Students – 6th December <p>A true copy of the Principle's Report is attached to these minutes.</p> <p>Principal Report Tabled and Adopted by: Clay McCann (Principal) Seconded By: Sara Sullivan (President) All in Favour - YES</p>
9. Motions on Notice (if any)	<p>No Motions on Notice for this meeting.</p>
10. General Business	<p>Staff and Student Protection – Clay McCann MAST Training</p>
11. Application for Membership & Recording of New Members	<p>I Rhiane Sherriff (Secretary) motion that: No new membership were received to be recorded in the membership register. Seconded By: Sara Sullivan (President) All in Favour - YES</p>
Date of the Next Meeting	<p>GENERAL MEETING Day: Wednesday Date: 2nd August Time: 5:00pm</p>



P&C ASSOCIATION

Meeting Closed:	Time: 5:45pm
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CONFIRMATION OF MINUTES

Chair Name: *SARA SULLIVAN*

Signature: *SSL*

Date: *16/06/2023*

Position: *President*